



HVERKAMP PROPERTIES
CAMPUS VIEW / KIRKWOOD COURTS

“Hassel Free Living”
 205 Kirkwood Court SW
 Cedar Rapids, IA 52404
 Phone 319.363.8388
 Email: info@kirkwoodliving.com
WWW.KIRKWOODLIVING.COM

2012 – 2013 RENTAL “By-The-Bed” APPLICATION

FOR OFFICE USE ONLY

DATE REC: _____
 BLDG/APT: _____
 LEASE START: _____
 LEASE END: _____
 SUBLET: YES NO
 APP. APPROVED: YES NO
 INITIALS/DATE: _____
 IF NO, WHEN & HOW WAS
 APPLICANT NOTIFIED? _____

Equal Housing Opportunity: Our apartments are made available, managed and operated regardless of race, color, religion, sex, national origin, handicap or familial status.

*To apply for housing each applicant must complete all requested information on front and back of this form and submit to office, along with the **\$350 Security Deposit. A \$40 application fee will be withheld from the security deposit.***

Make the deposit payable to HAVERKAMP PROPERTIES.

TRANSFER APPLICANT – Please complete top 3 sections only (indicated w/ “**”) and sign the back. No additional application fee will be required for transfer.

***APPLICANT INFORMATION**

APPLICANT’S FULL NAME _____
 Social Security No. _____ E-mail Address _____ Date of Birth _____
 Please Circle: Male or Female Cell # _____ Home # _____

*** CURRENT ADDRESS / GUARANTOR INFORMATION (If applicant is under 25) / EMERGENCY CONTACT**

Address _____ Apt# _____, City: _____ State: _____ Zip: _____

GUARANTOR NAME _____ Social Security No. _____

Check box if address is the same as Applicant Relationship to Applicant _____

Address _____ Apt# _____, City: _____ State: _____ Zip: _____

Home # _____ Cell # _____ Date of Birth _____

E-mail Address _____ Annual Income _____

Employer Name & Address _____ City: _____ State: _____ Zip: _____

Check box if information is the same as Guarantor

EMERGENCY CONTACT: Name _____ Relationship _____

Address _____ Apt# _____, City: _____ State: _____ Zip: _____

Home # () _____ Cell # () _____ Work # () _____

***UNIT PREFERENCE and MOVE-IN DATE for TBA LEASE AGREEMENTS (Please indicate 1st and 2nd Choice)**

Campus View Apts: (All prices per person)

_____ 2 Bed (Lower) 12 month lease @ \$385/month OR _____ 10 month lease @ \$425/month

_____ 2 Bed (Upper) 12 month lease @ \$395/month OR _____ 10 month lease @ \$435/month

Kirkwood Courts Apts: (All prices per person)

_____ 2 Bed (Standard) 12 month lease @ \$355/month OR _____ 10 month lease @ \$395/month

_____ 3 Bed (Standard) 12 month lease @ \$335/month OR _____ 10 month lease @ \$375/month

Premium Beds (Limited Availability) at Kirkwood Courts: I am interested in a “Premium” Bed for an additional \$30/mo.

2012 Move-in Dates: (Please indicate 1st and 2nd Choice)

_____ August 7, 2012 _____ August 14, 2012

CRIMINAL BACKGROUND CHECK

Have you ever been convicted of a misdemeanor or felony (excluding traffic violations)?

Yes No If "Yes", please state the violation: _____

Have you ever been convicted on a charge involving illegal use, abuse, possession, manufacture or distribution of a controlled substance OR plead "no contest" to any drug and/or alcohol charges?

Yes No If "Yes", please state the violation: _____

Have you ever been?

Charged/convicted/pleaded "no contest" to any sex offender charges? Yes No

Registered or required to be registered as a sex offender? Yes No

On any states sex offender list? Yes No

If "Yes", please explain where, when, and the violation: _____

MARKETING QUESTION

Where did you first see or hear about Kirkwood Courts/Campus View? (Circle your primary source if any, but mark all that apply)

TGIF Kirkwood Web Site Google or Kirkwoodliving.com Friend or relative Guidance Counselor Signage

Other (Please Specify) _____

What was your greatest attraction to Kirkwood Courts/Campus View?

Price Promotional Offer Location Special Features - If so, what? _____

Service Amenities (Cable, Internet, etc...) "Hassel Free Living" – All Utilities Included

I hereby deposit \$350 as a deposit to be refunded if this application is not accepted (minus the \$40 application fee). Deposit checks will be cashed immediately upon receipt. Receipt of Security Deposit is hereby acknowledged as a non-interest bearing deposit and NOT as the rental payment. In the event the application is approved, and applicant fails or refuses the apartment tendered for any reason not the fault of Management, and fails or refuses to enter into the contemplated lease with Management, then the applicant agrees to the following cancellation and withdrawal policies as liquidation damages and not as a penalty, to cover the cost of taking and processing this application, reservation and preparation of the apartment and the loss of rental income: Written cancellation received on or by June 1, 2012 will be refunded \$150.00; Notices received after June 1, 2012 will have none or \$0.00 of the deposit refunded. If however, in the event this application is denied or for any other reason for which Management is responsible, the lease is not consummated, the deposit (\$310) will be returned to the applicant. Application is subject to approval and subsequent delivery of a lease covering premise. A \$40 application fee will be withheld from the security deposit. If the application fee has been paid then the deposit is \$310.

Applicant and Guarantor declare that the application is complete, true and correct and herewith give permission for anyone contacted to release the information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement. We further authorize Management or their authorized agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. Any false information will constitute ground for rejection of the application or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on this application.

I, the applicant, give permission to Management to provide my name, phone number, and e-mail address to prospective roommates.

Guarantor's signature below indicates their intention to co-sign the lease when presented, and will be considered binding in the event that guarantor fails to sign lease as agreed.

SIGNATURE: _____

SIGNATURE: _____

DATE: _____

DATE: _____

ROOMMATE INFORMATION

Specific Roommate Request: (Roommates must indicate the same lease options and attach/submit applications at the same time)

Name(s) of Roommate Request _____

Note: *If you are not applying with a roommate, please complete and return our roommate matching form.*

Additional Options: (Please indicate if you are interested in either)

- Cats: Additional Deposit and Monthly Fees Required. Cat must be registered with the Landlord.
- Work Program: Work 2hrs/wk to receive \$8/hr rent credit on any lease option (upon availability)
- Private Garage @ \$50/month (subject to availability)

APPLICANT PROFILE

This page needs to be completed by ALL APPLICANTS regardless of roommate requests, to ensure proper placement.
(Kirkwood Court and Campus View Apartments will assist those applicant(s) seeking a roommate.)

Living with one or more persons is not always easy. Even with careful discussion and prior agreement, misunderstandings will occur. However, there are a few things one can practice to make for the most comfortable living environment. Two keys to successful roommate living is making sure the lines of communication are kept open and recognizing the fact that no one is a carbon copy of you. Compromises will have to be made.

Name: _____ Male _____ Female _____

High School/Hometown: _____ Program/Major: _____

Phone Number: (____) _____ - _____ Email: _____

Please check only one option for each of the following questions:

1. Are you a... Smoker Non Smoker Non Smoker but will live with a Smoker
2. Do you keep your living space... Extremely neat Very neat Fairly Neat
 Comfortably cluttered Sloppy
3. Describe yourself as... Outgoing Moderately outgoing Easy going Quiet/shy
4. Daily schedule... Early to Bed/Early to Rise Early to Bed/Late to Rise Spontaneous
 Late to Bed/Early to Rise Late to Bed/Late to Rise
5. Socializing habits w/in apt... Seldom Frequent Mainly on Weekends

What kind of hobbies/activities do you like to fill your spare time with?

Describe your pet peeves: (leaving lights on, not doing dishes, having late night guests, etc.)

List your preference in music styles.

Disclaimer: Kirkwood Courts and Campus View Apartments do not warrant the suitability nor compatibility of roommate(s) and is not liable for any injuries, damages, or other occurrences resulting from the use of this form. Residents who are 21 years of age will be assigned roommate(s) who are also 21 years of age.

I have read the Kirkwood Courts and Campus View Apartments Roommate Disclaimer. I understand and agree to it. By signing this form, I am giving Haverkamp Properties authorization to release the information supplied above to potential tenants who are also looking for one or more roommates.

Applicant Signature

Date